

Sample Guide for Discussion: Intended for Training Purposes
Developed by Inspire Action for Social Change and Confidentiality Institute

What Standard Provisions Belong in Supervised Visitation/Exchange Court Orders?

Who are the people involved & their contact information -

- Parents
- Parent ordered to receive supervised visitation
- Children
- Attorneys
- GALs

Why is supervised visitation being ordered -

- Explanation in order
- Existence of other orders or findings (e.g. protective order, order for substance use treatment, required drug testing)

What services are being ordered and any limitations -

- Supervised visits or safe exchanges
- Name/location of supervised visitation program
- Maximum frequency/duration (based on capacity of the supervised visitation program and best interests of the children)
- Any restrictions on implementation of visits (e.g., certain third parties prohibited from attending, anything else specific to the parties that court wants to enforce as a rule for visits.)

What are the responsibilities of parties/attorneys -

- 7 days (recommended) to contact the supervised visitation program to schedule orientation
- 7 days (recommended) to forward pleadings to supervised visitation program
- Must comply with supervised visitation program rules and policies

What are responsibilities of supervised visitation program -

- Must submit report to court which includes when visits began (or why visits have not begun), how many visits have occurred, and if there have been any incidents of harm that relate to the reasons for this Court's referral to services
- Date by which report must be completed and sent to Court, parties, attorneys, & GALs

What is the next step with the Court?

- Court should set a next date, whether it is for status or for hearing

Intended as a tool for discussion and to support local development of standard orders

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Sample Guide: Supervised Visitation/Safe Exchange Status Summary

Date status summary was prepared:

Family/Case Name:

Court Case Number:

Name of Parent 1:

Relationship to the Child(ren):

Name of Parent 2:

Relationship to the Child(ren):

Name & DOB of Children:

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The reason services have been ordered, recommended, or agreed upon:

Parent 1	Parent 2
<input type="checkbox"/> Completed the Registration Process	<input type="checkbox"/> Completed the Registration Process
<input type="checkbox"/> Completed the Orientation Process	<input type="checkbox"/> Completed the Orientation Process

Visitation Program Staff Completed the Orientation with the Each Child

Supervised Visitation Services	Safe Exchange Services
<input type="checkbox"/> Have not yet begun	<input type="checkbox"/> Have not yet begun
Number of Scheduled Visits:	Number of Scheduled Exchanges:
Number of Completed Visits:	Number of Completed Exchanges:
Schedule Details (frequency, duration):	Schedule Details:

Current Status

- Family continues to receive services
- Services have been suspended / discontinued / terminated

Brief explanation:

Sample Guide - Supervised Visitation Report Form

Date of Supervised Visit: xx/xx/xxxx

Family/Case Name:

Court Case Number:

- Scheduled Supervised Visitation Occurred
- Scheduled Supervised Visitation Occurred with Modification

Brief notes regarding modification (e.g., child refusal, shortened visitation time, program determined visitation could not occur safely without modification):

- Scheduled Supervised Visitation Did Not Occur

Brief notes regarding cancellation (e.g., child refusal, program determined visitation could not occur safely, parent canceled, parent did not arrive):

Description of any behavior or action that posed a safety concern or violation of a program policy (if there were no safety concerns this section will be left blank):

Important Note: The absence of harmful behavior is not evidence that the risk which gave rise to supervised visits has been reduced or eliminated.

Sample Guide - Safe Exchange Report Form

Date of Safe Exchange: xx/xx/xxxx

Family/Case Name:

Court Case Number:

During this exchange:

The child(ren) left the care of (name of parent):

The child(ren) were placed in the care of (name of parent):

- Scheduled Exchange Occurred
- Scheduled Exchange Occurred with Modification

Brief notes regarding modification (e.g., child refusal, modified schedule, program determined exchange could not occur safely):

- Scheduled Exchange Did Not Occur

Brief notes regarding cancellation (e.g., child refusal, program determined visitation could not occur safely, parent canceled, parent did not arrive):

Description of any behavior or action that posed a safety concern or violation of a program policy (if there were no safety concerns this section will be left blank):

Important Note: The absence of harmful behavior is not evidence that the risk which gave rise to supervised visits has been reduced or eliminated.